

How to improve your vocabulary quickly

✓ 1 > Listen  and read  at the same time

✓ 2 > Listen  without reading  .

✓ 3 > Test your comprehension:
listen the vocabulary alone to remember the meaning
and repeat each word

If necessary, you have the translation at the end.

HUMAN RESSOURCES

FIRST PART

- **Human Resources (HR):** HR is responsible for managing personnel and fostering a positive work environment.
- **Human Resources Manager:** Our Human Resources Manager oversees recruitment, employee relations, and HR policies.
- **Recruitment:** Recruitment is crucial for attracting qualified candidates to fill job vacancies.
- **Employee Relations:** Employee Relations focuses on maintaining positive relationships between employees and the organization.
- **Performance Management:** Performance Management involves setting goals, providing feedback, and evaluating employee performance.
- **Training and Development:** Training and Development programs enhance employee skills and contribute to professional growth.
- **Compensation and Benefits:** Compensation and Benefits include salary, bonuses, and additional perks for employees.
- **Employee Engagement:** Employee Engagement initiatives aim to boost morale and create a motivated workforce.
- **Workforce Planning:** Workforce Planning ensures the organization has the right talent to meet its future goals.

- **Labor Relations:** Labor Relations involve managing relationships with unions and addressing labor-related issues.
- **HR Policies:** HR Policies provide guidelines for employee behavior, expectations, and company procedures.
- **Job Description:** A Job Description outlines the duties, responsibilities, and qualifications for a specific role.
- **Onboarding:** Onboarding is the process of integrating new employees into the organization.
- **Termination:** Termination involves ending an employee's contract due to various reasons, handled with care and legality.
- **Diversity and Inclusion:** Diversity and Inclusion promote a workplace that values and respects differences among employees.
- **Performance Appraisal:** Performance Appraisal assesses an employee's job performance and provides constructive feedback.
- **HR Metrics:** HR Metrics, such as turnover rate and productivity, help measure the effectiveness of HR strategies.
- **Talent Management:** Talent Management focuses on attracting, developing, and retaining skilled employees.
- **Employee Benefits:** Employee Benefits include health insurance, retirement plans, and other perks offered by the employer.
- **Conflict Resolution:** Conflict Resolution addresses and resolves disputes or disagreements among employees.
- **Workplace Safety:** Workplace Safety is paramount to ensure a secure and healthy working environment.
- **Job Satisfaction:** Job Satisfaction reflects an employee's contentment with their work and overall experience.
- **Career Development:** Career Development programs support employees in advancing their skills and advancing in their careers.
- **Employee Handbook:** The Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **HR Audit:** An HR Audit assesses HR processes and ensures compliance with legal and company standards.

- **Absenteeism:** Absenteeism refers to employees' habitual absence from work, impacting productivity.
- **Employee Benefits Package:** The Employee Benefits Package includes health insurance, vacation, and retirement plans.
- **Organizational Culture:** Organizational Culture defines the shared values and behaviors within the workplace.
- **Work-life Balance:** Work-life Balance is essential for maintaining a healthy equilibrium between work and personal life.
- **Staffing:** Staffing involves the recruitment, selection, and placement of employees within the organization.
- **HR Software:** HR Software streamlines processes, from recruitment to performance management, for efficiency.
- **Telecommuting:** Telecommuting allows employees to work remotely, reducing the need for physical presence in the office.
- **Employee Morale:** Employee Morale reflects the overall satisfaction and enthusiasm of employees in the workplace.
- **Succession Planning:** Succession Planning involves identifying and developing employees to fill key leadership roles in the future.
- **Collective Bargaining:** Collective Bargaining is the negotiation process between employers and a group of employees, often represented by a union.
- **Incentive Programs:** Incentive Programs provide rewards to employees for achieving specific goals or milestones.
- **Overtime:** Overtime refers to additional hours worked beyond the standard working hours, often compensated with higher pay rates.
- **Health and Wellness Programs:** Health and Wellness Programs promote employee well-being through fitness, health screenings, and stress management initiatives.
- **Employee Feedback:** Employee Feedback is essential for understanding employee perspectives and improving work conditions.
- **Staff Development:** Staff Development involves programs and activities to enhance the skills and knowledge of employees.
- **Job Rotation:** Job Rotation allows employees to experience different roles within the organization, promoting skill development and flexibility.

- **Salary Negotiation:** Salary Negotiation is the process of discussing and agreeing on compensation terms between an employer and an employee.
- **Job Market:** Job Market refers to the demand and supply of labor for various occupations within an economy.
- **Flextime:** Flextime allows employees to have flexible working hours, accommodating individual preferences within certain limits.
- **Redundancy:** Redundancy occurs when an employee's position becomes unnecessary, often due to organizational changes.
- **Cross-Training:** Cross-Training involves training employees in multiple roles to enhance versatility and adaptability.
- **Employment Contract:** An Employment Contract outlines the terms and conditions of employment between an employer and an employee.
- **Exit Interview:** An Exit Interview is a conversation with an employee leaving the company to gather feedback and insights.
- **Labor Laws:** Labor Laws are legal regulations that govern the relationship between employers and employees.
- **Employment Equity:** Employment Equity aims to ensure fair representation of diverse groups in the workforce.
- **Job Shadowing:** Job Shadowing allows employees to observe the daily tasks and responsibilities of another colleague.
- **Whistleblowing:** Whistleblowing involves reporting unethical or illegal activities within an organization without fear of retaliation.
- **Maternity Leave:** Maternity Leave provides female employees time off to recover from childbirth and care for a newborn.
- **Employee Assistance Program (EAP):** An Employee Assistance Program offers counseling and support services to employees facing personal or work-related challenges.
- **Outsourcing:** Outsourcing involves hiring external organizations to perform specific tasks or functions.
- **Performance Improvement Plan (PIP):** A Performance Improvement Plan outlines steps for employees to enhance their performance.
- **Inclusionary Hiring:** Inclusionary Hiring promotes diversity by actively seeking candidates from various backgrounds.

- **Human Capital:** Human Capital refers to the collective skills, knowledge, and abilities of an organization's workforce.
- **Professional Development:** Professional Development involves activities that enhance employees' skills, knowledge, and career growth.
- **Staff Retention:** Staff Retention strategies aim to keep talented employees within the organization.
- **Employer Branding:** Employer Branding shapes the perception of the organization as an employer, influencing its attractiveness to potential employees.
- **Employee Recognition:** Employee Recognition acknowledges and rewards employees for their contributions and achievements.
- **Job Board:** A Job Board is an online platform where employers post job vacancies, and job seekers can apply.
- **Telecommuting Policy:** A Telecommuting Policy outlines guidelines and expectations for employees working remotely.
- **Flexible Benefits:** Flexible Benefits allow employees to choose from a range of perks and benefits to suit their individual needs.
- **Skills Assessment:** Skills Assessment evaluates and measures employees' proficiency in specific skills.
- **Remote Work:** Remote Work allows employees to perform their duties from a location outside the traditional office setting.
- **Employment Agency:** An Employment Agency assists in connecting employers with suitable candidates for job vacancies.
- **Employee Turnover:** Employee Turnover measures the rate at which employees leave the organization, often expressed as a percentage.
- **Salary Survey:** A Salary Survey collects and analyzes information on compensation levels for specific roles within an industry.
- **Professional Networking:** Professional Networking involves building relationships with other professionals for career development and opportunities.
- **Employee Advocacy:** Employee Advocacy encourages employees to promote and represent their organization positively.
- **Remote Onboarding:** Remote Onboarding is the process of integrating new employees into the organization when working remotely.

- **Strategic HR:** Strategic HR involves aligning HR practices with overall organizational goals and objectives.
- **Job Analysis:** Job Analysis is the process of collecting and evaluating information about a job's duties and requirements.
- **Employment Verification:** Employment Verification confirms an individual's work history, typically for background checks.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Global Mobility:** Global Mobility involves managing employees who work in different countries or locations.
- **Flexible Work Arrangements:** Flexible Work Arrangements allow employees to adjust their work hours or location to better suit their needs.
- **Team Building:** Team Building activities aim to enhance collaboration and communication among team members.
- **Cross-Cultural Training:** Cross-Cultural Training prepares employees to work effectively in diverse cultural settings.
- **Employee Discipline:** Employee Discipline involves addressing and correcting behavior or performance issues.
- **Hiring Process:** The Hiring Process includes recruiting, interviewing, and selecting candidates for job positions.
- **Salary Structure:** Salary Structure establishes the framework for determining employee compensation levels.
- **Skills Gap:** A Skills Gap refers to the disparity between the skills required for a job and the skills possessed by an employee.
- **Performance Review:** Performance Review assesses an employee's job performance and sets goals for improvement.
- **Employee Survey:** Employee Surveys collect feedback on various aspects of the work environment and employee experience.
- **Career Path:** A Career Path outlines the possible progression and development opportunities within an employee's career.
- **Job Satisfaction Survey:** Job Satisfaction Surveys measure employees' contentment with their work and workplace.

- **Leadership Development:** Leadership Development programs aim to cultivate and enhance leadership skills among employees.
- **Employee Empowerment:** Employee Empowerment involves giving employees the authority and autonomy to make decisions.
- **Employment Law:** Employment Law encompasses legal regulations governing the employer-employee relationship.
- **Flexible Spending Account (FSA):** An FSA allows employees to set aside pre-tax dollars for eligible medical and childcare expenses.
- **Employee Turnaround:** Employee Turnaround refers to the process of transforming a disengaged employee into an engaged one.
- **Union:** A Union is an organization that represents the collective interests of workers and negotiates with employers on their behalf.
- **Job Sharing:** Job Sharing involves two or more employees sharing the responsibilities of a single full-time position.
- **Performance Metrics:** Performance Metrics measure and evaluate various aspects of employee performance.
- **HR Consulting:** HR Consulting provides external expertise and advice on human resources matters.
- **Employee Lease:** Employee Lease, or staff leasing, involves outsourcing employees to a third-party employer.
- **Staff Augmentation:** Staff Augmentation is the process of hiring temporary workers to fill specific roles within an organization.
- **Cross-Functional Team:** A Cross-Functional Team comprises members from different departments working together on a common project.
- **Job Posting:** A Job Posting advertises an open position within an organization to attract potential candidates.
- **Employee Referral Program:** An Employee Referral Program encourages employees to recommend candidates for job openings.
- **Training Needs Analysis:** Training Needs Analysis identifies gaps in employee skills and determines training requirements.
- **Job Fair:** A Job Fair is an event where employers meet with potential candidates to discuss job opportunities.

- **Telework Agreement:** A Telework Agreement outlines the terms and conditions for employees working remotely.
- **Employee Retention:** Employee Retention strategies aim to keep valuable employees within the organization.
- **Workforce Diversity:** Workforce Diversity involves having a workforce that represents various demographics and backgrounds.
- **Job Evaluation:** Job Evaluation assesses and assigns a relative value to different jobs within an organization.
- **Employee Stock Ownership Plan (ESOP):** An ESOP allows employees to own shares in the company where they work.
- **Flexible Hours:** Flexible Hours allow employees to adjust their work schedules within certain limits.
- **Collective Agreement:** A Collective Agreement is a negotiated contract between an employer and a labor union representing employees.
- **Compensation Philosophy:** Compensation Philosophy outlines an organization's approach to employee pay and benefits.
- **Knowledge Transfer:** Knowledge Transfer involves sharing skills, expertise, and information among employees.
- **Employee Grievance:** Employee Grievance is a formal complaint raised by an employee regarding workplace issues.
- **Job Redesign:** Job Redesign involves modifying the structure and content of a job to improve efficiency and satisfaction.
- **Skills Development:** Skills Development focuses on enhancing the abilities and competencies of employees.
- **HRIS (Human Resources Information System):** HRIS is a software system that manages HR-related data and processes.
- **Employee Counseling:** Employee Counseling provides support and guidance to employees facing personal or work-related challenges.
- **Employee Benefits Administrator:** An Employee Benefits Administrator manages and administers the employee benefits program within an organization.
- **Job Enrichment:** Job Enrichment involves enhancing a job by adding tasks and responsibilities to increase employee satisfaction and motivation.

- **Flexible Work Schedule:** A Flexible Work Schedule allows employees to choose variations in their daily work hours or days worked.
- **Health and Safety Training:** Health and Safety Training educates employees on protocols and practices to maintain a safe work environment.
- **Job Satisfaction Index:** Job Satisfaction Index is a metric that quantifies the level of satisfaction employees have with their jobs.
- **Professional Certification:** Professional Certification validates an individual's expertise and qualifications in a specific professional field.
- **Employee Privacy:** Employee Privacy refers to the protection of employees' personal information in the workplace.
- **Job Market Trends:** Job Market Trends analyze shifts and developments in the employment landscape.
- **Employee Development Plan:** An Employee Development Plan outlines strategies for enhancing an employee's skills and advancing their career.
- **Job Termination:** Job Termination is the cessation of an employee's contract, either voluntarily or involuntarily.
- **Employee Monitoring:** Employee Monitoring involves tracking employees' activities, often for performance or security purposes.
- **Employment Equity Act:** The Employment Equity Act promotes equal opportunities and fair treatment for employees, regardless of background.
- **Employee Motivation:** Employee Motivation involves strategies to inspire and encourage employees to perform their best.
- **Remote Collaboration:** Remote Collaboration is the practice of working together on projects or tasks from different locations.
- **In-House Training:** In-House Training provides education and skill development within the organization.
- **Job Satisfaction Factors:** Job Satisfaction Factors are aspects of work that contribute to an employee's overall job contentment.
- **Employment Discrimination:** Employment Discrimination involves unfair treatment of employees based on factors such as gender, race, or age.
- **Employee Time Tracking:** Employee Time Tracking monitors and records the hours worked by employees.

- **Strategic Workforce Planning:** Strategic Workforce Planning involves aligning workforce capabilities with organizational goals.
- **Job Market Analysis:** Job Market Analysis assesses the demand and supply of specific skills in the labor market.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Employee Rights:** Employee Rights encompass legal entitlements and protections afforded to employees.
- **Labor Union:** A Labor Union represents the collective interests of workers and negotiates with employers on their behalf.
- **Employee Volunteer Program:** An Employee Volunteer Program encourages employees to participate in charitable activities and community service.
- **Job Rotation Program:** A Job Rotation Program systematically moves employees through different roles to broaden their skills.
- **Employee Stock Purchase Plan (ESPP):** An ESPP allows employees to purchase company shares at a discounted price.
- **Competency-Based Interview:** A Competency-Based Interview assesses a candidate's skills and abilities based on specific competencies.
- **Employee Assessment:** Employee Assessment evaluates an employee's skills, knowledge, and performance.
- **Job Security:** Job Security refers to the assurance that an employee's position is stable and protected.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Employee Discipline Policy:** An Employee Discipline Policy defines the procedures and consequences for addressing employee misconduct.
- **Job Satisfaction Survey:** Job Satisfaction Surveys gather feedback on employees' contentment with their work and workplace.
- **Employee Benefits Specialist:** An Employee Benefits Specialist focuses on managing and optimizing employee benefit programs.
- **Job Design:** Job Design involves structuring tasks and responsibilities to create meaningful and efficient roles.

- **Employee Recognition Program:** An Employee Recognition Program acknowledges and rewards employees for their contributions.
- **Flexible Work Policy:** A Flexible Work Policy establishes guidelines for flexible work arrangements within the organization.
- **Job Classification:** Job Classification categorizes positions based on factors such as responsibilities and qualifications.
- **Employee Assistance:** Employee Assistance provides support services to help employees address personal or work-related challenges.
- **Job Market Research:** Job Market Research analyzes employment trends, salary data, and industry developments.
- **Employee Demographics:** Employee Demographics refer to the statistical characteristics of a workforce, such as age, gender, and education.
- **Job Opening:** A Job Opening is a vacant position within an organization that needs to be filled.
- **Employee Turnover Rate:** Employee Turnover Rate measures the percentage of employees who leave an organization over a specific period.
- **Job Satisfaction Scale:** Job Satisfaction Scale quantifies the level of satisfaction employees have with their jobs.
- **Employee Benefits Coordinator:** An Employee Benefits Coordinator administers and manages employee benefits programs.
- **Job Performance:** Job Performance assesses how well an employee is fulfilling their job responsibilities.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Job Rotation Policy:** A Job Rotation Policy establishes guidelines and procedures for rotating employees through different roles.
- **Employee Engagement Survey:** An Employee Engagement Survey collects feedback from employees to assess their level of engagement and satisfaction.
- **Job Shadowing Program:** A Job Shadowing Program allows employees to observe and learn from the responsibilities of colleagues in different roles.
- **Employee Assessment:** Employee Assessment evaluates an individual's skills, knowledge, and performance.

- **Job Evaluation Method:** Job Evaluation Method is a systematic process for determining the relative value of different jobs within an organization.
- **Employee Termination Letter:** An Employee Termination Letter formally communicates the end of an employment relationship.
- **Job Redundancy:** Job Redundancy occurs when a position becomes unnecessary due to organizational changes.
- **Employee Benefits Enrollment:** Employee Benefits Enrollment is the process of selecting and enrolling in workplace benefits.
- **Job Rotation Assignment:** A Job Rotation Assignment is a specific task or responsibility assigned to an employee as part of a rotation program.
- **Employee Survey Feedback:** Employee Survey Feedback involves reviewing and analyzing the responses and comments from employee surveys.
- **Job Share Agreement:** A Job Share Agreement outlines the terms and conditions for two employees sharing the responsibilities of a single position.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Job Flexibility:** Job Flexibility allows employees to adjust their work schedules or arrangements to accommodate personal needs.
- **Employee Relations Specialist:** An Employee Relations Specialist focuses on managing and improving relationships between employees and the organization.
- **Job Market Competitiveness:** Job Market Competitiveness assesses how well an organization's compensation and benefits compare to the broader job market.
- **Employee Code of Conduct:** An Employee Code of Conduct establishes ethical standards and behavioral expectations for employees.
- **Job Announcement:** A Job Announcement communicates the details of an open position within an organization.
- **Employee Turnover Analysis:** Employee Turnover Analysis examines the rate at which employees leave an organization and the reasons behind it.
- **Job Satisfaction Scale:** Job Satisfaction Scale measures the degree of contentment employees have with their jobs.
- **Employee Assistance Foundation:** An Employee Assistance Foundation may provide support services to employees facing personal or work-related challenges.

- **Job Performance Review:** Job Performance Review evaluates an employee's performance in their current role.
- **Employee Benefits Communication:** Employee Benefits Communication informs employees about their benefits and how to access them.
- **Job Redesign Process:** Job Redesign Process involves modifying the structure and content of a job to enhance efficiency and satisfaction.
- **Employee Recognition Ceremony:** An Employee Recognition Ceremony acknowledges and celebrates employees' achievements and contributions.
- **Job Applicant:** A Job Applicant is an individual who applies for a job within an organization.
- **Employee Relations Policy:** An Employee Relations Policy outlines the principles and guidelines for managing employee relationships.
- **Job Posting Site:** A Job Posting Site is an online platform where employers advertise job openings.
- **Employee Wellness Program:** An Employee Wellness Program promotes the health and well-being of employees through various initiatives.
- **Job Satisfaction Model:** A Job Satisfaction Model identifies and analyzes the factors influencing employee satisfaction.
- **Employee Engagement Initiatives:** Employee Engagement Initiatives are strategies and activities designed to enhance employee engagement.
- **Job Market Trends:** Job Market Trends analyze shifts and developments in the employment landscape.
- **Employee Development Opportunities:** Employee Development Opportunities include programs and activities to enhance employees' skills and capabilities.
- **Job Rotation Schedule:** A Job Rotation Schedule outlines the planned sequence and timing of employee rotations.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Job Skills Assessment:** Job Skills Assessment evaluates employees' proficiency in specific skills required for their roles.
- **Employee Benefits Specialist:** An Employee Benefits Specialist focuses on managing and optimizing employee benefit programs.

- **Job Analysis Techniques:** Job Analysis Techniques involve methods for collecting and analyzing information about a job.
- **Job Satisfaction Factors:** Job Satisfaction Factors are aspects of work that contribute to an employee's overall job contentment.
- **Employee Self-Service (ESS):** Employee Self-Service (ESS) allows employees to access and manage their personal HR information.
- **Job Rotation Program:** A Job Rotation Program systematically moves employees through different roles to broaden their skills.
- **Employee Assistance Program (EAP):** An Employee Assistance Program provides counseling and support services to employees facing personal or work-related challenges.
- **Job Performance Metrics:** Job Performance Metrics measure and evaluate various aspects of employee performance.
- **Employee Engagement Strategies:** Employee Engagement Strategies are planned actions to foster a positive and committed workforce.
- **Job Flexibility Options:** Job Flexibility Options provide employees with choices in how they structure their work schedules or locations.
- **Employee Grievance Procedure:** An Employee Grievance Procedure outlines the steps for employees to raise and address workplace concerns.
- **Job Satisfaction Survey:** Job Satisfaction Surveys gather feedback from employees to assess their contentment and fulfillment at work.
- **Employee Recognition Awards:** Employee Recognition Awards acknowledge and reward employees for exceptional performance or contributions.
- **Job Search:** Job Search refers to the process of seeking new employment opportunities.
- **Employee Incentive Programs:** Employee Incentive Programs offer rewards to motivate and recognize employees for achieving specific goals.
- **Job Sharing Agreement:** A Job Sharing Agreement establishes the terms and conditions for two employees sharing the responsibilities of a single position.
- **Employee Engagement Metrics:** Employee Engagement Metrics measure the level of employee engagement within an organization.
- **Job Market Analysis:** Job Market Analysis assesses the demand and supply of specific skills in the labor market.

- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Job Satisfaction Scale:** Job Satisfaction Scale quantifies the degree of satisfaction employees have with their jobs.
- **Employee Training and Development:** Employee Training and Development programs enhance skills and knowledge to promote professional growth.
- **Job Rotation Benefits:** Job Rotation Benefits include the development of diverse skills and experiences for employees.
- **Employee Benefits Management:** Employee Benefits Management involves overseeing and optimizing the organization's benefits programs.
- **Job Enrichment Techniques:** Job Enrichment Techniques enhance job content by adding meaningful tasks and responsibilities.
- **Employee Onboarding Process:** Employee Onboarding Process integrates new hires into the organization, providing necessary information and resources.
- **Job Classification System:** A Job Classification System categorizes positions based on factors such as responsibilities and qualifications.
- **Employee Performance Appraisal:** Employee Performance Appraisal evaluates and provides feedback on an employee's job performance.
- **Job Redesign Strategies:** Job Redesign Strategies involve modifying job structures to improve efficiency and job satisfaction.
- **Employee Relations Issues:** Employee Relations Issues address and resolve conflicts or concerns between employees and the organization.
- **Job Satisfaction Index:** Job Satisfaction Index is a measurement of overall job satisfaction within a specific context.
- **Employee Feedback Mechanism:** Employee Feedback Mechanism establishes channels for employees to provide input and suggestions.
- **Job Rotation Policy:** A Job Rotation Policy outlines the guidelines and procedures for rotating employees through different roles.
- **Employee Recognition Program:** An Employee Recognition Program systematically acknowledges and rewards employees for their contributions.
- **Job Market Trends:** Job Market Trends analyze shifts and developments in the employment landscape.

- **Employee Wellness Initiatives:** Employee Wellness Initiatives promote the health and well-being of employees through various programs.
- **Job Analysis Questionnaire:** A Job Analysis Questionnaire collects information about the duties, responsibilities, and requirements of a job.
- **Employee Benefits Audit:** An Employee Benefits Audit assesses and ensures the effectiveness and compliance of employee benefit programs.
- **Job Satisfaction Research:** Job Satisfaction Research investigates factors influencing employees' satisfaction with their work.
- **Employee Relations Specialist:** An Employee Relations Specialist focuses on managing and improving relationships between employees and the organization.
- **Job Posting Guidelines:** Job Posting Guidelines provide instructions and criteria for creating and posting job openings.
- **Employee Turnover Cost:** Employee Turnover Cost calculates the financial impact of employees leaving and being replaced.
- **Job Satisfaction Measurement:** Job Satisfaction Measurement assesses and quantifies the level of satisfaction employees have with their jobs.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Job Satisfaction Questionnaire:** A Job Satisfaction Questionnaire gathers detailed feedback on specific aspects of job satisfaction.
- **Employee Performance Improvement:** Employee Performance Improvement involves strategies to enhance an employee's job performance.
- **Job Rotation Policy:** A Job Rotation Policy outlines the guidelines and procedures for rotating employees through different roles.
- **Employee Engagement Survey:** An Employee Engagement Survey measures the level of employees' emotional commitment and involvement in their work.
- **Job Shadowing Experience:** Job Shadowing Experience allows employees to gain insights into different roles by observing colleagues at work.
- **Employee Benefits Negotiation:** Employee Benefits Negotiation involves discussions between employees and employers to optimize benefit packages.
- **Job Satisfaction Scale:** Job Satisfaction Scale quantifies the degree of satisfaction employees have with their jobs.

- **Employee Recognition Ceremony:** An Employee Recognition Ceremony publicly celebrates and honors employees for their achievements.
- **Job Analysis Methods:** Job Analysis Methods involve various techniques for collecting information about job roles.
- **Employee Retention Strategies:** Employee Retention Strategies aim to retain talented employees within the organization.
- **Job Satisfaction Factors:** Job Satisfaction Factors are elements that contribute to the overall contentment of employees in their jobs.
- **Employee Relations Consultant:** An Employee Relations Consultant provides expertise and guidance on matters related to employee relations within an organization.
- **Job Rotation Program:** A Job Rotation Program systematically moves employees through different roles to enhance their skills and experiences.
- **Employee Handbook:** An Employee Handbook outlines company policies, expectations, and benefits for all employees.
- **Job Enrichment Strategies:** Job Enrichment Strategies involve methods to enhance job content by adding tasks and responsibilities.
- **Employee Assistance Program (EAP):** An Employee Assistance Program offers support services to employees facing personal or work-related challenges.
- **Job Flexibility Arrangements:** Job Flexibility Arrangements provide options for employees to adjust their work schedules or locations.
- **Employee Grievance Resolution:** Employee Grievance Resolution addresses and resolves employee concerns and complaints within the workplace.
- **Job Satisfaction Survey:** Job Satisfaction Surveys gather feedback from employees to assess their contentment and fulfillment at work.
- **Employee Recognition Program:** An Employee Recognition Program systematically acknowledges and rewards employees for their contributions.
- **Job Sharing Arrangement:** A Job Sharing Arrangement allows two employees to share the responsibilities of a single position.
- **Employee Engagement Initiatives:** Employee Engagement Initiatives are planned actions to foster a positive and committed workforce.
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- **Job Market Trends:** Job Market Trends analyze shifts and developments in the employment landscape.

SECOND PART: test your comprehension

Listen the vocabulary alone to remember the meaning and repeat each word

- **Human Resources (HR)**
- **Human Resources Manager**
- **Recruitment**
- **Employee Relations**
- **Performance Management**
- **Training and Development**
- **Compensation and Benefits**
- **Employee Engagement**
- **Workforce Planning**
- **Labor Relations**
- **HR Policies**
- **Job Description**
- **Onboarding**
- **Termination**
- **Diversity and Inclusion**
- **Performance Appraisal**
- **HR Metrics**
- **Talent Management**
- **Employee Benefits**
- **Conflict Resolution**
- **Workplace Safety**
- **Job Satisfaction**
- **Career Development**
- **Employee Handbook**
- **HR Audit**
- **Absenteeism**
- **Employee Benefits Package**
- **Organizational Culture**
- **Work-life Balance**

- **Staffing**
- **HR Software**
- **Telecommuting**
- **Employee Morale**
- **Succession Planning**
- **Collective Bargaining**
- **Incentive Programs**
- **Overtime**
- **Health and Wellness Programs**
- **Employee Feedback**
- **Staff Development**
- **Job Rotation**
- **Salary Negotiation**
- **Job Market**
- **Flextime**
- **Redundancy**
- **Cross-Training**
- **Employment Contract**
- **Exit Interview**
- **Labor Laws**
- **Employment Equity**
- **Job Shadowing**
- **Whistleblowing**
- **Maternity Leave**
- **Employee Assistance Program (EAP)**
- **Outsourcing**
- **Performance Improvement Plan (PIP)**
- **Inclusionary Hiring**
- **Human Capital**
- **Professional Development**
- **Staff Retention**
- **Employer Branding**

- **Employee Recognition**
- **Job Board**
- **Telecommuting Policy**
- **Flexible Benefits**
- **Skills Assessment**
- **Remote Work**
- **Employment Agency**
- **Employee Turnover**
- **Salary Survey**
- **Professional Networking**
- **Employee Advocacy**
- **Remote Onboarding**
- **Strategic HR**
- **Job Analysis**
- **Employment Verification**
- **Employee Handbook**
- **Global Mobility**
- **Flexible Work Arrangements**
- **Team Building**
- **Cross-Cultural Training**
- **Employee Discipline**
- **Hiring Process**
- **Salary Structure**
- **Skills Gap**
- **Performance Review**
- **Employee Survey**
- **Career Path**
- **Job Satisfaction Survey**
- **Leadership Development**
- **Employee Empowerment**
- **Employment Law**
- **Flexible Spending Account (FSA)**

- **Employee Turnaround**
- **Union**
- **Job Sharing**
- **Performance Metrics**
- **HR Consulting**
- **Employee Lease**
- **Staff Augmentation**
- **Employee Handbook**
- **Cross-Functional Team**
- **Job Posting**
- **Employee Referral Program**
- **Training Needs Analysis**
- **Job Fair**
- **Telework Agreement**
- **Employee Retention**
- **Workforce Diversity**
- **Job Evaluation**
- **Employee Stock Ownership Plan (ESOP)**
- **Flexible Hours**
- **Collective Agreement**
- **Compensation Philosophy**
- **Knowledge Transfer**
- **Employee Handbook**
- **Employee Grievance**
- **Job Redesign**
- **Skills Development**
- **HRIS (Human Resources Information System)**
- **Employee Counseling**
- **Employee Benefits Administrator**
- **Job Enrichment**
- **Flexible Work Schedule**
- **Health and Safety Training**

- **Job Satisfaction Index**
- **Professional Certification**
- **Employee Privacy**
- **Job Market Trends**
- **Employee Development Plan**
- **Job Termination**
- **Employee Monitoring**
- **Employment Equity Act**
- **Employee Motivation**
- **Remote Collaboration**
- **In-House Training**
- **Job Satisfaction Factors**
- **Employment Discrimination**
- **Employee Time Tracking**
- **Strategic Workforce Planning**
- **Job Market Analysis**
- **Employee Handbook**
- **Employee Rights**
- **Labor Union**
- **Employee Volunteer Program**
- **Job Rotation Program**
- **Employee Stock Purchase Plan (ESPP)**
- **Competency-Based Interview**
- **Employee Assessment**
- **Job Security**
- **Employee Handbook**
- **Employee Discipline Policy**
- **Job Satisfaction Survey**
- **Employee Benefits Specialist**
- **Job Design**
- **Employee Recognition Program**
- **Flexible Work Policy**

- **Job Classification**
- **Employee Assistance**
- **Job Market Research**
- **Employee Demographics**
- **Job Opening**
- **Employee Turnover Rate**
- **Job Satisfaction Scale**
- **Employee Benefits Coordinator**
- **Job Performance**
- **Employee Handbook**
- **Job Rotation Policy**
- **Employee Engagement Survey**
- **Job Shadowing Program**
- **Employee Assessment**
- **Job Evaluation Method**
- **Employee Termination Letter**
- **Job Redundancy**
- **Employee Benefits Enrollment**
- **Job Rotation Assignment**
- **Employee Survey Feedback**
- **Job Share Agreement**
- **Employee Handbook**
- **Job Flexibility**
- **Employee Relations Specialist**
- **Job Market Competitiveness**
- **Employee Code of Conduct**
- **Job Announcement**
- **Employee Turnover Analysis**
- **Job Satisfaction Scale**
- **Employee Assistance Foundation**
- **Job Performance Review**
- **Employee Benefits Communication**

- **Job Redesign Process**
- **Employee Recognition Ceremony**
- **Job Applicant**
- **Employee Relations Policy**
- **Job Posting Site**
- **Employee Wellness Program**
- **Job Satisfaction Model**
- **Employee Engagement Initiatives**
- **Job Market Trends**
- **Employee Development Opportunities**
- **Job Rotation Schedule**
- **Employee Handbook**
- **Job Skills Assessment**
- **Employee Benefits Specialist**
- **Job Analysis Techniques**

- **Job Satisfaction Factors**
- **Employee Self-Service (ESS)**
- **Job Rotation Program**
- **Employee Assistance Program (EAP)**
- **Job Performance Metrics**
- **Employee Engagement Strategies**
- **Job Flexibility Options**
- **Employee Grievance Procedure**
- **Job Satisfaction Survey**
- **Employee Recognition Awards**
- **Job Search**
- **Employee Incentive Programs**
- **Job Sharing Agreement**
- **Employee Engagement Metrics**
- **Job Market Analysis**
- **Employee Handbook**
- **Job Satisfaction Scale**

- **Employee Training and Development**
- **Job Rotation Benefits**
- **Employee Benefits Management**
- **Job Enrichment Techniques**
- **Employee Onboarding Process**
- **Job Classification System**
- **Employee Performance Appraisal**
- **Job Redesign Strategies**
- **Employee Relations Issues**
- **Job Satisfaction Index**
- **Employee Feedback Mechanism**
- **Job Rotation Policy**
- **Employee Recognition Program**
- **Job Market Trends**
- **Employee Wellness Initiatives**
- **Job Analysis Questionnaire**
- **Employee Benefits Audit**
- **Job Satisfaction Research**
- **Employee Relations Specialist**
- **Job Posting Guidelines**
- **Employee Turnover Cost**
- **Job Satisfaction Measurement**
- **Employee Handbook**
- **Job Satisfaction Questionnaire**
- **Employee Performance Improvement**
- **Job Rotation Policy**
- **Employee Engagement Survey**
- **Job Shadowing Experience**
- **Employee Benefits Negotiation**
- **Job Satisfaction Scale**
- **Employee Recognition Ceremony**
- **Job Analysis Methods**

- **Employee Retention Strategies**
- **Job Satisfaction Factors**
- **Employee Relations Consultant**
- **Job Rotation Program**
- **Employee Handbook**
- **Job Enrichment Strategies**
- **Employee Assistance Program (EAP)**
- **Job Flexibility Arrangements**
- **Employee Grievance Resolution**
- **Job Satisfaction Survey**
- **Employee Recognition Program**
- **Job Sharing Arrangement**
- **Employee Engagement Initiatives**
- **Job Market Trends**
- **Employee Wellness Program**
- **Job Rotation Benefits**
- **Employee Training and Development**
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- **Job Satisfaction Research**

- **Employee Relations Specialist**
- **Job Posting Guidelines**
- **Employee Turnover Cost**
- **Job Satisfaction Measurement**
- **Employee Handbook**
- **Job Rotation Benefits**
- **Employee Assistance Program (EAP)**
- **Job Flexibility Arrangements**
- **Employee Grievance Resolution**
- **Job Satisfaction Survey**
- **Employee Recognition Program**
- **Job Sharing Arrangement**
- **Employee Engagement Initiatives**
- **Job Market Trends**

TRANSLATION

- **Human Resources (HR):** Ressources humaines
- **Human Resources Manager:** Responsable des ressources humaines
- **Recruitment:** Recrutement
- **Employee Relations:** Relations avec les employés
- **Performance Management:** Gestion des performances
- **Training and Development:** Formation et développement
- **Compensation and Benefits:** Rémunération et avantages sociaux
- **Employee Engagement:** Engagement des employés
- **Workforce Planning:** Planification des effectifs
- **Labor Relations:** Relations de travail
- **HR Policies:** Politiques RH
- **Job Description:** Description de poste
- **Onboarding:** Intégration des nouveaux employés
- **Termination:** Résiliation/Fin de contrat
- **Diversity and Inclusion:** Diversité et inclusion

- **Performance Appraisal:** Évaluation des performances
- **HR Metrics:** Indicateurs RH
- **Talent Management:** Gestion des talents
- **Employee Benefits:** Avantages sociaux des employés
- **Conflict Resolution:** Résolution des conflits
- **Workplace Safety:** Sécurité au travail
- **Job Satisfaction:** Satisfaction au travail
- **Career Development:** Développement de carrière
- **Employee Handbook:** Manuel de l'employé
- **HR Audit:** Audit RH
- **Absenteeism:** Absentéisme
- **Employee Benefits Package:** Ensemble des avantages sociaux
- **Organizational Culture:** Culture organisationnelle
- **Work-life Balance:** Équilibre travail-vie personnelle
- **Staffing:** Dotation en personnel
- **HR Software:** Logiciel RH
- **Telecommuting:** Télétravail
- **Employee Morale:** Moral des employés
- **Succession Planning:** Plan de succession
- **Collective Bargaining:** Négociation collective
- **Incentive Programs:** Programmes d'incitation
- **Overtime:** Heures supplémentaires
- **Health and Wellness Programs:** Programmes de santé et de bien-être
- **Employee Feedback:** Feedback des employés
- **Staff Development:** Développement du personnel
- **Job Rotation:** Rotation des postes
- **Salary Negotiation:** Négociation salariale
- **Job Market:** Marché du travail
- **Flextime:** Horaires flexibles
- **Redundancy:** Redondance
- **Cross-Training:** Formation croisée
- **Employment Contract:** Contrat de travail

- **Exit Interview:** Entretien de départ
- **Labor Laws:** Lois du travail
- **Employment Equity:** Équité en matière d'emploi
- **Job Shadowing:** Observation en milieu professionnel
- **Whistleblowing:** Dénonciation d'irrégularités
- **Maternity Leave:** Congé maternité
- **Employee Assistance Program (EAP):** Programme d'aide aux employés
- **Outsourcing:** Externalisation
- **Performance Improvement Plan (PIP):** Plan d'amélioration des performances
- **Inclusionary Hiring:** Embauche inclusive
- **Human Capital:** Capital humain
- **Professional Development:** Développement professionnel
- **Staff Retention:** Rétention du personnel
- **Employer Branding:** Marque employeur
- **Employee Recognition:** Reconnaissance des employés
- **Job Board:** Tableau des offres d'emploi
- **Telecommuting Policy:** Politique de télétravail
- **Flexible Benefits:** Avantages flexibles
- **Skills Assessment:** Évaluation des compétences
- **Remote Work:** Travail à distance
- **Employment Agency:** Agence de recrutement
- **Employee Turnover:** Rotation du personnel
- **Salary Survey:** Enquête salariale
- **Professional Networking:** Réseautage professionnel
- **Employee Advocacy:** Plaidoyer pour les employés
- **Remote Onboarding:** Intégration à distance
- **Strategic HR:** Ressources humaines stratégiques
- **Job Analysis:** Analyse de poste
- **Employment Verification:** Vérification d'emploi
- **Employee Handbook:** Manuel de l'employé
- **Global Mobility:** Mobilité internationale
- **Flexible Work Arrangements:** Aménagements de travail flexibles

- **Team Building:** Renforcement d'équipe
- **Cross-Cultural Training:** Formation interculturelle
- **Employee Discipline:** Discipline des employés
- **Hiring Process:** Processus d'embauche
- **Salary Structure:** Structure salariale
- **Skills Gap:** Écart de compétences
- **Performance Review:** Évaluation de performance
- **Employee Survey:** Enquête auprès des employés
- **Career Path:** Parcours professionnel
- **Job Satisfaction Survey:** Enquête sur la satisfaction au travail
- **Leadership Development:** Développement du leadership
- **Employee Empowerment:** Autonomisation des employés
- **Employment Law:** Droit du travail
- **Flexible Spending Account (FSA):** Compte de dépenses flexibles
- **Employee Turnaround:** Retournement des employés
- **Union:** Syndicat
- **Job Sharing:** Partage d'emploi
- **Performance Metrics:** Indicateurs de performance
- **HR Consulting:** Conseil en ressources humaines
- **Employee Lease:** Mise à disposition de personnel
- **Staff Augmentation:** Renforcement du personnel
- **Employee Handbook:** Manuel de l'employé
- **Cross-Functional Team:** Équipe pluridisciplinaire
- **Job Posting:** Annonce de poste
- **Employee Referral Program:** Programme de recommandation des employés
- **Training Needs Analysis:** Analyse des besoins en formation
- **Job Fair:** Salon de l'emploi
- **Telework Agreement:** Accord de télétravail
- **Employee Retention:** Rétention des employés
- **Workforce Diversity:** Diversité de la main-d'œuvre
- **Job Evaluation:** Évaluation des postes
- **Employee Stock Ownership Plan (ESOP):** Plan d'actionnariat salarié

- **Flexible Hours:** Horaires flexibles
- **Collective Agreement:** Convention collective
- **Compensation Philosophy:** Philosophie de rémunération
- **Knowledge Transfer:** Transfert de connaissances
- **Employee Handbook:** Manuel de l'employé
- **Employee Grievance:** Plainte de l'employé
- **Job Redesign:** Redesign de poste
- **Skills Development:** Développement des compétences
- **HRIS (Human Resources Information System):** SIRH (Système d'information en ressources humaines)
- **Employee Counseling:** Conseil aux employés
- **Employee Benefits Administrator:** Administrateur des avantages sociaux
- **Job Enrichment:** Enrichissement du travail
- **Flexible Work Schedule:** Horaire de travail flexible
- **Health and Safety Training:** Formation à la santé et à la sécurité
- **Job Satisfaction Index:** Indice de satisfaction au travail
- **Professional Certification:** Certification professionnelle
- **Employee Privacy:** Confidentialité des employés
- **Job Market Trends:** Tendances du marché du travail
- **Employee Development Plan:** Plan de développement des employés
- **Job Termination:** Rupture de contrat
- **Employee Monitoring:** Surveillance des employés
- **Employment Equity Act:** Loi sur l'équité en matière d'emploi
- **Employee Motivation:** Motivation des employés
- **Remote Collaboration:** Collaboration à distance
- **In-House Training:** Formation en interne
- **Job Satisfaction Factors:** Facteurs de satisfaction au travail
- **Employment Discrimination:** Discrimination à l'emploi
- **Employee Time Tracking:** Suivi du temps de travail des employés
- **Strategic Workforce Planning:** Planification stratégique des effectifs
- **Job Market Analysis:** Analyse du marché du travail
- **Employee Handbook:** Manuel de l'employé

- **Employee Rights:** Droits des employés
- **Labor Union:** Syndicat
- **Employee Volunteer Program:** Programme de bénévolat des employés
- **Job Rotation Program:** Programme de rotation des postes
- **Employee Stock Purchase Plan (ESPP):** Plan d'achat d'actions pour les employés
- **Competency-Based Interview:** Entretien basé sur les compétences
- **Employee Assessment:** Évaluation des employés
- **Job Security:** Sécurité de l'emploi
- **Employee Handbook:** Manuel de l'employé
- **Employee Discipline Policy:** Politique de discipline des employés
- **Job Satisfaction Survey:** Sondage sur la satisfaction au travail
- **Employee Benefits Specialist:** Spécialiste des avantages sociaux
- **Job Design:** Conception de poste
- **Employee Recognition Program:** Programme de reconnaissance des employés
- **Flexible Work Policy:** Politique de travail flexible
- **Job Classification:** Classification des postes
- **Employee Assistance:** Assistance aux employés
- **Job Market Research:** Recherche sur le marché du travail
- **Employee Demographics:** Démographie des employés
- **Job Opening:** Poste vacant
- **Employee Turnover Rate:** Taux de rotation du personnel
- **Job Satisfaction Scale:** Échelle de satisfaction au travail
- **Employee Benefits Coordinator:** Coordinateur des avantages sociaux
- **Job Performance:** Performance au travail
- **Employee Handbook:** Manuel de l'employé
- **Job Rotation Policy:** Politique de rotation des postes
- **Employee Engagement Survey:** Sondage sur l'engagement des employés
- **Job Shadowing Program:** Programme d'observation en milieu professionnel
- **Employee Assessment:** Évaluation des employés
- **Job Evaluation Method:** Méthode d'évaluation des postes
- **Employee Termination Letter:** Lettre de rupture de contrat
- **Job Redundancy:** Redondance de poste

- **Employee Benefits Enrollment:** Inscription aux avantages sociaux
- **Job Rotation Assignment:** Affectation de rotation des postes
- **Employee Survey Feedback:** Retour d'information des enquêtes auprès des employés
- **Job Share Agreement:** Accord de partage d'emploi
- **Employee Handbook:** Manuel de l'employé
- **Job Flexibility:** Flexibilité du travail
- **Employee Relations Specialist:** Spécialiste des relations avec les employés
- **Job Market Competitiveness:** Compétitivité sur le marché du travail
- **Employee Code of Conduct:** Code de conduite des employés
- **Job Announcement:** Annonce de poste
- **Employee Turnover Analysis:** Analyse de la rotation du personnel
- **Job Satisfaction Scale:** Échelle de satisfaction au travail
- **Employee Assistance Foundation:** Fondation d'aide aux employés
- **Job Performance Review:** Examen de la performance au travail
- **Employee Benefits Communication:** Communication sur les avantages sociaux
- **Job Redesign Process:** Processus de refonte des postes
- **Employee Recognition Ceremony:** Cérémonie de reconnaissance des employés
- **Job Applicant:** Candidat à un emploi
- **Employee Relations Policy:** Politique de relations avec les employés
- **Job Posting Site:** Site d'annonces d'emploi
- **Employee Wellness Program:** Programme de bien-être des employés
- **Job Satisfaction Model:** Modèle de satisfaction au travail
- **Employee Engagement Initiatives:** Initiatives d'engagement des employés
- **Job Market Trends:** Tendances du marché du travail
- **Employee Development Opportunities:** Opportunités de développement des employés
- **Job Rotation Schedule:** Calendrier de rotation des postes
- **Employee Handbook:** Manuel de l'employé
- **Job Skills Assessment:** Évaluation des compétences professionnelles
- **Employee Benefits Specialist:** Spécialiste des avantages sociaux
- **Job Analysis Techniques:** Techniques d'analyse de poste

- **Job Satisfaction Factors:** Facteurs de satisfaction au travail
- **Employee Self-Service (ESS):** Libre-service des employés
- **Job Rotation Program:** Programme de rotation des postes
- **Employee Assistance Program (EAP):** Programme d'aide aux employés
- **Job Performance Metrics:** Indicateurs de performance au travail
- **Employee Engagement Strategies:** Stratégies d'engagement des employés
- **Job Flexibility Options:** Options de flexibilité du travail
- **Employee Grievance Procedure:** Procédure de plainte des employés
- **Job Satisfaction Survey:** Sondage sur la satisfaction au travail
- **Employee Recognition Awards:** Prix de reconnaissance des employés
- **Job Search:** Recherche d'emploi
- **Employee Incentive Programs:** Programmes d'incitation pour les employés
- **Job Sharing Agreement:** Accord de partage d'emploi
- **Employee Engagement Metrics:** Indicateurs d'engagement des employés
- **Job Market Analysis:** Analyse du marché du travail
- **Employee Handbook:** Manuel de l'employé
- **Job Satisfaction Scale:** Échelle de satisfaction au travail
- **Employee Training and Development:** Formation et développement des employés
- **Job Rotation Benefits:** Avantages de la rotation des postes
- **Employee Benefits Management:** Gestion des avantages sociaux
- **Job Enrichment Techniques:** Techniques d'enrichissement du travail
- **Employee Onboarding Process:** Processus d'intégration des employés
- **Job Classification System:** Système de classification des postes
- **Employee Performance Appraisal:** Évaluation des performances des employés
- **Job Redesign Strategies:** Stratégies de refonte des postes
- **Employee Relations Issues:** Problèmes de relations avec les employés
- **Job Satisfaction Index:** Indice de satisfaction au travail
- **Employee Feedback Mechanism:** Mécanisme de retour d'information des employés
- **Job Rotation Policy:** Politique de rotation des postes
- **Employee Recognition Program:** Programme de reconnaissance des employés

- **Job Market Trends:** Tendances du marché du travail
- **Employee Wellness Initiatives:** Initiatives de bien-être des employés
- **Job Analysis Questionnaire:** Questionnaire d'analyse de poste
- **Employee Benefits Audit:** Audit des avantages sociaux des employés
- **Job Satisfaction Research:** Recherche sur la satisfaction au travail
- **Employee Relations Specialist:** Spécialiste des relations avec les employés
- **Job Posting Guidelines:** Directives d'annonce de poste
- **Employee Turnover Cost:** Coût de la rotation du personnel
- **Job Satisfaction Measurement:** Mesure de la satisfaction au travail
- **Employee Handbook:** Manuel de l'employé
- **Job Satisfaction Questionnaire:** Questionnaire de satisfaction au travail
- **Employee Performance Improvement:** Amélioration des performances des employés
- **Job Rotation Policy:** Politique de rotation des postes
- **Employee Engagement Survey:** Sondage sur l'engagement des employés
- **Job Shadowing Experience:** Expérience d'observation en milieu professionnel
- **Employee Benefits Negotiation:** Négociation des avantages sociaux des employés
- **Job Satisfaction Scale:** Échelle de satisfaction au travail
- **Employee Recognition Ceremony:** Cérémonie de reconnaissance des employés
- **Job Analysis Methods:** Méthodes d'analyse de poste
- **Employee Retention Strategies:** Stratégies de rétention des employés
- **Job Satisfaction Factors:** Facteurs de satisfaction au travail
- **Employee Relations Consultant:** Consultant en relations avec les employés
- **Job Rotation Program:** Programme de rotation des postes
- **Employee Handbook:** Manuel de l'employé
- **Job Enrichment Strategies:** Stratégies d'enrichissement du travail
- **Employee Assistance Program (EAP):** Programme d'aide aux employés
- **Job Flexibility Arrangements:** Arrangements de flexibilité du travail
- **Employee Grievance Resolution:** Résolution des plaintes des employés
- **Job Satisfaction Survey:** Sondage sur la satisfaction au travail
- **Employee Recognition Program:** Programme de reconnaissance des employés

- **Job Sharing Arrangement:** Arrangement de partage d'emploi
- **Employee Engagement Initiatives:** Initiatives d'engagement des employés
- **Job Market Trends:** Tendances du marché du travail
- **Employee Wellness Program:** Programme de bien-être des employés
- **Job Rotation Benefits:** Avantages de la rotation des postes
- **Employee Training and Development:** Formation et développement des employés
- **Job Enrichment Techniques:** Techniques d'enrichissement du travail
- **Employee Onboarding Process:** Processus d'intégration des employés
- **Job Classification System:** Système de classification des postes
- **Employee Performance Appraisal:** Évaluation des performances des employés
- **Job Redesign Strategies:** Stratégies de refonte des postes
- **Employee Relations Issues:** Problèmes de relations avec les employés
- **Job Satisfaction Index:** Indice de satisfaction au travail
- **Employee Feedback Mechanism:** Mécanisme de retour d'information des employés
- **Job Rotation Policy:** Politique de rotation des postes
- **Employee Recognition Program:** Programme de reconnaissance des employés
- **Job Market Trends:** Tendances du marché du travail
- **Employee Wellness Initiatives:** Initiatives de bien-être des employés
- **Job Analysis Questionnaire:** Questionnaire d'analyse de poste
- **Employee Benefits Audit:** Audit des avantages sociaux des employés
- **Job Satisfaction Research:** Recherche sur la satisfaction au travail
- **Employee Relations Specialist:** Spécialiste des relations avec les employés
- **Job Posting Guidelines:** Directives d'annonce de poste
- **Employee Turnover Cost:** Coût de la rotation du personnel
- **Job Satisfaction Measurement:** Mesure de la satisfaction au travail
- **Employee Handbook:** Manuel de l'employé
- **Job Rotation Benefits:** Avantages de la rotation des postes
- **Employee Assistance Program (EAP):** Programme d'aide aux employés
- **Job Flexibility Arrangements:** Arrangements de flexibilité du travail
- **Employee Grievance Resolution:** Résolution des plaintes des employés
- **Job Satisfaction Survey:** Sondage sur la satisfaction au travail

- **Employee Recognition Program:** Programme de reconnaissance des employés
- **Job Sharing Arrangement:** Arrangement de partage d'emploi
- **Employee Engagement Initiatives:** Initiatives d'engagement des employés
- **Job Market Trends:** Tendances du marché du travail